

Yellowstone County



FINANCE
(406) 256-2718
(406) 254-7929 (FAX)

P.O. Box 35003
Billings, MT 59107-5003

October 1, 2020

Board of Yellowstone County Commissioners
P.O. Box 35000
Billings, MT 59107

Dear Board Members:

Please accept this letter as a written confirmation of our department's request to make a budget transfer within the Road Fund.

Your Policy #18-121 in Section N gives my department the authority to move up to \$25,000 within a fund. This has been routinely performed over the years where unexpended funds are projected for that fund. These are then recapped both at the mid-year budget review and the end of year in a resolution for Board approval.

This request exceeds that amount. Therefore, per previous County Attorney guidance, we are placing this request on the public discussion agenda for October 5, 2020, then as a public hearing item on your agenda meeting for October 6, 2020. Upon your approval, we will post this requested budget transfer.

The Road Department has unexpected and unfunded need to replace much of its fuel island. The quote for this work is attached. Finance requests approval to move \$52,000.00 from Road Fund's Contingency account (2110.000.401.430200.850) to its Capital Outlay-Equipment account (2110.000.401.430200.940).

As stated above, these changes will be listed with other transfers and adjustments given to the Board for approval at the mid-year budget meeting for FY21.

Thank you for your time and consideration in this matter.

Sincerely,

A handwritten signature in blue ink that reads "Kevan Bryan".

Kevan Bryan
Finance & Budget Director

BID PROPOSAL

MARKETING SPECIALTIES

P.O. Box 141
Billings, Mt. 59103
Phone 406-245-6117 Fax 406-245-6217
Wats 1-800-548-7214

To:
Yellowstone County
Road and Bridge Department
3321 King Ave East
Billings, MT

9/17/2020

JOB
New fuel island card reader
New fuel pumps

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We propose here-by to furnish material and labor — complete in accordance with specifications below, for the sum of:

\$51,983.54

Payment to be made as follows:

EQUIPMENT DUE UPON DELIVERY TO JOB SITE OR OUR WAREHOUSE
REMAINDER PROGRESSIVELY BILLED

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner will carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

QTY	DESCRIPTION	UNIT PRICE	TOTAL
	Bid to install new fuel island card reader and 2 new fuel pumps		
1	PetroVend PV200 Fuel Island Terminal, Fuel Site Controller, Phoenix SQL Lite software, Factory direct startup training, 1000 cards and 500 transactions memory.	\$7,750.00	\$7,750.00
1	48" Pedestal	\$450.00	\$450.00
1	Wireless Ethernet Kit	\$1,790.00	\$1,790.00
1	PCM-Pump Control Module	\$935.00	\$935.00
1	Tariff	\$208.00	\$208.00
2	Gasboy Fuel dispenser, with Pulse Output interface and light	\$4,425.00	\$8,850.00
1	Freight	\$260.00	\$260.00
2	Pump stands	\$1,239.00	\$2,478.00
2	Fire Valves	\$149.00	\$298.00
2	Solenoid Valves 1 1/2"	\$999.00	\$1,998.00
2	Hose Retrievers with standard base	\$667.00	\$1,334.00
1	Piping and piping bracing	\$1,859.00	\$1,859.00
2	Red Jacket 3/4hp Submersible Pumps	\$1,945.00	\$3,890.00
1	Gas nozzle, hose, swivel and breakaway	\$278.54	\$278.54
1	Diesel nozzle, swivel, breakaway and hose 1"	\$420.00	\$420.00
1	Electrical	\$9,465.00	\$9,465.00
1	Labor, installation and training	\$9,720.00	\$9,720.00
		TOTAL	\$51,983.54

Above price does not include any applicable taxes. All taxes will be the responsibility of the purchaser.

Price valid for 30 days